



Town of Paradise
Administration and Corporate Services Committee Meeting

May 7, 2024, 5:00 p.m.
Boardroom

Council Present: Larry Vaters, Councillor, Chairperson
 Patrick Martin, Councillor
 Dan Bobbett, Mayor
 Tommy Maher, Councillor Elect (Guest)

Staff Present: Lisa Niblock, CAO
 Terrilynn Smith, Director, Corporate Services
 Cathy Broydell, Manager of Finance
 Diane Keough, Manager of Communications
 Elizabeth Piercey, Manager of Purchasing and Risk Management
 Angelina Richards, Administrative Assistant

1. Safety Moment

Councillor Vaters brought forward a safety moment about bike safety.

2. Adoption of the Agenda

The agenda was approved as submitted with the addition of 2 items added to New/Other Business.

3. Approval of Minutes

The minutes were approved as presented.

4. Business Arising from the Minutes

There was no business arising from the minutes.

5. New/Other Business

- a. 988 Poster Display

Committee discussed a request regarding the National three-digit suicide and crisis hotline and agreed with supporting this initiative and displaying the posters in Town facilities.

b. March 2024 FCM Board Documents

Documents from the March 2024 FCM Board of Directors meetings were circulated for information purposes.

c. FCM Board of Directors Nomination

Committee supports Councillor Vaters' nomination for the 2024-2025 FCM Board of Directors. This will go for Council approval at the next Public Council Meeting.

d. Budget Review Letter

The Budget Review Letter from the province was circulated, noting that there are no material deficiencies.

Also, staff advised that the Audit is progressing. The deadline for submission is June 30 and the Town are on track to meet that deadline.

e. Commercial Insurance Renewal

In 2022, the AON Reed Stenhouse Inc was awarded the RFP for commercial insurance coverage and included 4 renewal periods. AON has provided the Town with premium charges for the next renewal for the 2024-2025 year.

Committee recommend renewal of the Town's Commercial Insurance Coverage for 2024-2025 with AON Reed Stenhouse Inc in the amount of \$366,311.50 plus HST.

f. Madison Place

The committee reviewed correspondence from a resident on Madison Place regarding Water and Sewer Tax. Staff will provide a response to this resident.

g. Accessible Transit Request

The committee reviewed a request from a resident regarding the Accessible Transit Program. The request was previously reviewed at the Planning and Protective Services Committee. The committee requested that staff follow up to ensure the loop was closed on this request.

6. Adjournment

The meeting adjourned at 5:39 pm.