



**Town of Paradise**

**Infrastructure and Engineering Committee Meeting**

**July 23, 2024, 5:30 p.m.**

**Boardroom**

Council Present: Kimberley Street, Deputy Mayor, Chairperson  
Deborah Quilty, Councillor  
Glen Carew, Councillor  
Dan Bobbett, Mayor, Ex-Officio

Staff Present: Lisa Niblock, CAO  
Chris Milley, Director of Infrastructure and Engineering  
Chris Connolly, Manager of Engineering  
Claudine Hannebury, Administrative Assistant

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**1. Safety Moment**

Deputy Mayor Street shared a safety moment with the committee.

**2. Adoption of the Agenda**

The agenda was adopted with two items added to the New/Other Business.

**3. Adoption of the Minutes**

The minutes were adopted as presented.

**4. Business Arising from the Minutes**

**a. St. Thomas Line**

The committee confirmed that the discussion item from the last committee meeting regarding development, the intersection, and sightlines near Ashlen Crescent was closed. Sightlines will be investigated to see what

can be improved through the removal of vegetation. Removal will be coordinated with the Public Works Department.

**5. Business Arising from the Council Meeting**

**a. Sidewalk Maintenance**

The Committee requested an update regarding the list of locations scheduled for sidewalk maintenance. Staff advised the committee that this is in progress and this information will be brought to a future meeting.

**6. New/Other Business**

**a. Request for Assessment - Proposed Easement Headwall - St. Thomas Line**

Staff have requested an appraisal of an easement for a storm sewer discharge headwall on private property on St. Thomas Line. This is a necessary step in acquiring an easement from the owner.

**b. TOP-24-17 Glendarek Drive Upgrades Contemplated Change Notice 001**

The committee discussed Glendarek Drive upgrades Contemplated Change Notice 001 and recommend approval and issuing a Change Order to substitute HDPE manholes with pre-cast concrete manholes and catch basins. The change order will result in a credit and will accelerate the schedule by about four (4) weeks.

**c. TOP-24-20 Tender Results Town Hall Level 1 Washroom Renovation**

The committee discussed the Town Hall Washroom Level 1 renovations and recommend awarding TOP-24-20 to Lindsay Construction Limited upon review and acceptance of the tender submission.

d. **CCN002 – TOP-24-17 – Glendarek Drive Upgrades (2024 Street Capital)**

The committee discussed the 2024 Street Capital project Contemplated Change Notice 002 and recommend approval, adding 210m of new sidewalk on Paradise Road.

e. **Lift Station 10 - Contemplated Change Notice 014R3**

The committee discussed Contemplated Change Notice - 014R3. Since no agreement on cost has been found, the committee recommends authorizing the contractor to proceed with the work under dispute to avoid late charges. A final agreement on the change order price will be brought forward to the Committee and/or Council at a later date.

*Note: All three members of the committee approved staff to authorize this work under Contemplated Change Notice - 014R3 with the expectation that price will be settled at a later date.*

f. **Canary Place - Lighting**

The Committee asked for an update on the street lighting problems at Canary Place. Staff updated the committee that he had contacted Newfoundland Power but had not yet received a reply.

g. **Stephanie Avenue - Trail Maintenance**

The committee discussed the pathway along Stephanie Avenue and options to complete the trail this year.

7. **Capital Projects Status Report**

The Capital Projects Status Report was provided for information.

8. **Pond Level Reports**

The Pond Level Reports were provided for information.

Infrastructure and Engineering Committee Meeting  
Tuesday, July 23, 2024

**9. Adjournment**

The meeting adjourned at 6:54pm