



**Town of Paradise**

**Infrastructure and Engineering Committee Meeting**

**September 10, 2024, 5:30 p.m.**

**Boardroom**

Council Present: Kimberley Street, Deputy Mayor, Chairperson  
Deborah Quilty, Councillor  
Glen Carew, Councillor  
Larry Vaters, Councillor (Guest) Left after presentation  
Tommy Maher, Councillor (Guest) Left after presentation

Staff Present: Lisa Niblock, CAO  
Chris Milley, Director of Infrastructure and Engineering  
Chris Connolly, Manager of Engineering  
Claudine Hannebury, Administrative Assistant  
Nelson Whelan, Director of Public Works (Guest) Left after Presentation  
Rob Menchenton, Fougere Mencheton Architecture Inc. (Guest)

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**1. Safety Moment**

Deputy Mayor Street shared a safety moment with the committee.

**2. Presentation - Re: 3780-03 TOP Public Works Depot - Prelim Design Report - TOP Comments 2JUL24**

Rob Menchenton with Fougere Mencheton Architecture Inc. presented the Municipal Depot concept plan report to the committee. The committee discussed the report, during which no recommendations were issued.

**3. Adoption of the Agenda**

The agenda was adopted with two items added to New/Other Business.

**4. Adoption of the Minutes**

The minutes were adopted as presented.

**5. Business Arising from the Minutes**

There was no business arising from the minutes.

**6. Business Arising from the Council Meeting**

**a. 52 St. Thomas Line Sidewalk - Asphalt**

The committee inquired about the sidewalk/asphalt located at 52 St. Thomas Line. An update was provided by staff.

**b. Clearview Heights - Radar Units**

The committee requested an update concerning the radar units located on Clearview Heights. Staff informed the committee that an update will be provided once the data has been compiled.

**c. Traffic Calming Performance**

The committee asked for an update on the Traffic Calming Performance. Staff provided an update.

**d. Manhole Covers**

The committee inquired about the manhole covers associated with the street rehabilitation maintenance program. Staff informed the committee that the town had utilized only six of the manholes covers and that the remaining four would be obtained for Public Works Department inventory.

7. **New/Other Business**

a. **St. Thomas Line Repairs due to 2023 Force main Break**

The Committee discussed the required work from the 2023 Force Main Break on St. Thomas Line. The committee recommends accepting CCN 032 and issuing a Change Order to Olympic Construction Limited to complete this work under the road maintenance operational budget.

b. **TOP-24-17: 2024 Street Rehab (Capital) CCBF Funding Application**

The committee discussed the 2024 Street Rehab (Capital) CCBF Funding application and recommend applying to use available CCBF funding for 2024 Street Rehab Capital project (TOP-24-17).

c. **Department Lean Projects**

The committee was informed by the staff about several lean projects currently being undertaken by the department, which include the following:

1. The Traffic Calming process with a goal to have a Flow Chart available on the Town's Website for public referral.
2. The selection process for areas to receive road maintenance.

d. **Evergreen Village Upgrades - Phase 1**

A 30-day project close-out notice for Evergreen Village Upgrades - Phase 1 was provided for information.

e. **Crack Sealing Program**

The committee asked staff to bring information on asphalt crack sealing and recessed reflective road markers to the 2025 budget discussion for council to consider implementing into the road maintenance program.

f. **Line Painting - St. Thomas Line - Lanark Drive**

The Committee discussed the line painting at the intersection of St. Thomas Line and Lanark Drive. Staff confirmed that the line painting work is scheduled to ensure proper street markings.

8. **Capital Projects Status Report**

The Capital Projects Status Report was provided for information.

9. **Regional Water Reports**

The Regional Water Reports were provided for information.

a. **Municipal Pond Levels**

b. **Certificate of Analysis**

10. **Adjournment**

The meeting adjourned at 7:58 pm.