



Town of Paradise
Public Works Committee Meeting

May 29, 2024, 5:00 p.m.

Boardroom

Council Present: Glen Carew, Councillor, Chairperson
 Patrick Martin, Councillor
 Larry Vaters, Councillor
 Dan Bobbett, Mayor, Ex-Officio
 Tommy Maher, Councillor (Guest)

Staff Present: Lisa Niblock, CAO
 Nelson Whalen, Director of Public Works
 Brian Dredge, Manager of Public Works
 Stephanie Duggan, Administrative Assistant

1. Safety Moment

Councillor Carew shared a safety moment with the committee.

2. Adoption of the Agenda

The agenda was adopted as presented with three additions added to New/Other Business.

3. Adoption of the Minutes

The minutes were adopted as presented.

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4. Business Arising from the Minutes

4 a. Market Ridge Linear Park

The committee inquired about timelines for completion to Linear Park. Staff informed the committee that grading and topsail placement is completed and they are currently waiting on the supplier to complete hydroseeding.

4 b. Supply of Hot Mix Asphalt for 2024

The committee asked when the Town can avail of hot mix asphalt from the 2024 Asphalt Contractor. Staff responded that the contract is in place, and there has been a purchase from the supplier to complete both the service cut on St. Thomas Line and the Service cut on Jane Heights.

4 c. Operations Report

The committee asked to have sidewalk sweeping added to the Operations Report.

4 d. Service Standards

The committee inquired about service standards that are in place for the department. It was noted that service standards will be added to an upcoming agenda for the Administration and Corporate Services Committee for additional discussion.

5. Business Arising from the Council Meeting

There was no business arising from the Council meeting.

6. New/Other Business

a. Benchmarking Report 2024

Staff presented the committee with the benchmarking report for 2024. Committee thoroughly reviewed and recommended some changes to the report. A new revised report will be brought back to committee.

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b. Fleet Inventory Replacement

Staff presented the committee with an update on the current fleet and replacement strategy. The same report was forward to the Corporate Services Department for pre-budget considerations.

c. Street Sweeping Program 2024

Staff presented the committee with the current Street Sweeping Program for 2024. There was a great discussion around equipment and procedure.

d. Unit 01 Tandem Dump Truck Repair May 2024 Revised

The committee discussed extensive repairs to Unit #1 – 2019 Tandem Dump Truck and recommend proceeding with the repairs as per the quote provided by PBS Services Ltd.

e. Condition Of the End of Harcourt Road

The committee asked for an update on the condition of the asphalt at the end of Harcourt Road. It was decided that this item be passed along to the Infrastructure and Engineering Department for assessment.

f. Landscaping near Bridge at Town Hall

Staff requested that the Public Works Department assess the area near the bridge at the Town Hall and complete the landscaping. Committee were all in agreement to complete this small area.

g. Clear Garbage Bags

The committee asked for information on the use of clear garbage bags. It was noted that it will be discussed with our current Green Goal.

7. Reports

a. Operations Report

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Committee discussed the Operations Report and recommend adding additional seasonal equipment to the report as well as add more detail of extensive breakdowns.

8. Adjournment

The meeting adjourned at 6:45 pm.