



Title: Occupational Health and Safety Policy	Internal/ External
Department: Corporate Services- Safety and Training	Policy Number:CS-006
Approval Date: March03 / 2014	Implementation Date: March 04 / 2014
Revision Date: July 11 / 2018	

BACKGROUND

The Town of Paradise is committed to providing a safe and healthy workplace for all our employees, contractors and citizens. The Town understands the importance of safety to protect the well-being and productivity of its employees, property and residents.

This policy replaces the original Occupational Health and Safety Policy approved by Council (M04-209)

PURPOSE/OBJECTIVES

The purpose of this policy is to outline the Town's commitment to Occupational Health and Safety for all employed with the Town.

POLICY STATEMENT

The Town of Paradise is committed to promoting a safe and healthy workplace for all employees. The Town of Paradise understands the importance of safety to protect the well-being and productivity of its employees, property and residents.

We value our employees, as our greatest asset, and strive to provide a safe and healthy workplace that complies with all Federal and Provincial Occupational Health and Safety regulations.

The Town of Paradise supports participation in the health and safety program by all employees, and is committed to providing the proper equipment, training and necessary resources. All employees are responsible for following all procedures, working safely, and wherever possible, improving safety measures. Additionally, contractors must abide by Town of Paradise occupational health and safety policies. Management will be responsible for providing health and safety advice and ensuring that employees perform their assigned work activities safely.

It is our goal to strive towards an injury and accident free workplace. To accomplish this goal, the Town of Paradise is committed to continuous improvements in our health and safety program.

1. GUIDELINES AND PROCEDURES

1.1 Responsibilities – The Town requires that employees and management must ensure that the safety

practices are followed consistently and that any unsafe acts or conditions are reported in a timely fashion so that the issue can be addressed appropriately

1.2 *Safety Orientation* – As part of the orientation for new employees, the Safety and Training Coordinator will discuss the details of safety as it pertains to their job tasks. Orientation will also be completed when a worker has been away for six months or moves to a different position.

1.3 *Contractors* – The Town requires that the contractor read and agree to the contractor safety agreement and work in compliance with industry best practices and occupational health and safety requirements. The Town’s Safety and Training Coordinator will consult with the contractor prior to commencement of work.

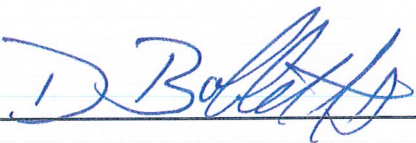
1.4 *Monitoring* - The Town in conjunction with our Occupational Health and Safety Committee will monitor the Occupational Health and Safety Program.

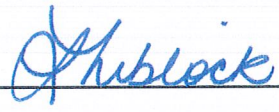
REVIEW:

This policy statement will be reviewed on an annual basis or as necessary following new experience and or knowledge.

APPROVAL:

Approving Authority:

Mayor Approval:  Date: Aug 29/2018

CAO Approval:  Date: Aug. 29/2018



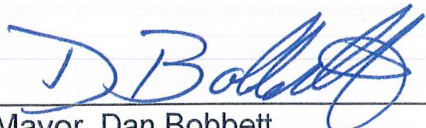
Occupational Health & Safety Policy Statement

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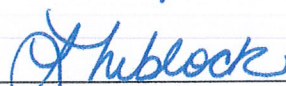
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Mayor, Dan Bobbett



CAO, Lisa Niblock

Date Aug 29/2018